**FACULTY PROFILE**

**(Maintained by individual faculty member)**

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| Ref | **SECTION – A Personal** |
| FA1. | Detailed Faculty Biodata (copy of latest degree certificate) |
| FA2. | Appointment Letters / Relieving Letters or Experience Certificates |
| FA3. | Promotion Letters-all (Latest one is mandatory)  |
| FA4. | Incentives letters if available |
| FA5. | Copy of FRAPS (Duly signed by self and Chairperson) |
| FA6. | Letters regarding admin+ other duties taken, In-charges etc |
| FA7. | Awards / recognitions / Invitations received -Proof |
| FA8. | Copy of 3 pay slips (May 2018, May 2017, May 2016) |
|  | **SECTION – B Academics** |
| FB1 | Semester-wise Faculty time table(Ensure 14 to 16 hours ) |
| FB2 | Curriculums where the courses are available |
| FB3 | Copy of syllabus of the courses taught /teaching |
| FB4 | Course plan and evaluation pattern (Year wise) |
| FB5 | Student feedback (Official) + Personal feedback also if any |
| FB6 | Appreciations by students /Alumni (Mail or letter) if any |
| FB7 | Certificates of attending, Resource persons for FDPs/workshops etc |
| FB8 | Letters of having honorary positions – BoS, Committees, Professional bodies etc |
| FB9 | Full list of Project guidance +samples(UG/PG/PhD in separate) |
| FB10 | Interaction with industries on courses / development - Proof |
|  | **SECTION – C Research**  |
| FC1 | PhD Guidance details + Fellowship to scholars and sources |
| FC2 | Full List of Publications (Journal-SCI/Journal / Conferences) |
| FC3 | Selected two or three best publications in full /Patents |
| FC4 | Detailed list of funded projects (Submitted, Ongoing and completed) |
| FC5 | Copy of funded projects / seed sanction letters /closure |
| FC6 | Awards / session chairs / Journal reviewer / Invited talks/ Events organized |
| FC7 | Industry consultancy with proof |